

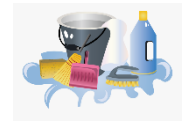
Welcome to Kingswood Primary Academy

Public Health England does not (based on current evidence) recommend the use of face coverings in schools. However, visitors may wear their own mask or one provided by us, if they so wish.



The 'catch it, bin it, kill it' approach continues to be very important, so we ensure that there are tissues and bins available in the school to support all visitors to follow this routine.

We are operating an enhanced cleaning schedule and high contact surfaces are cleaned very frequently.



In order to help keep you and community safe we ask that you adhere to the following protocols whilst visiting our Academy:

- ✓ Upon arrival please use the hand sanitiser station at the entrance (ensuring that all parts of the hands are covered).
- ✓ Visitors must sign in via our electronic InVentry system.
- ✓ We ask that you then sanitise the screen with the wipe/gel provided.
- ✓ You will be given a copy of our Revised Operating Procedures, Risk Assessment and Safeguarding guide. Please take the time to read these.



Visitors will be issued with a coloured lanyard:

- ✓ A green lanyard will be issued to visitors who have been DBS cleared and have reviewed the COVID-19 Operating Procedures and Risk Assessment.
- ✓ A blue lanyard can be issued to visitors who have reviewed the COVID-19 Operating Procedures and Risk Assessment on site when there are no pupils.
- ✓ A red lanyard for anyone else.



Whilst inside the Academy, please:

- ✓ Maintain 2m social distancing.
- ✓ Sanitise hands upon entering an office.
- ✓ Follow the one-way system we have in place, whilst walking around the school.
- ✓ Use only the designated 'visitor' toilet and observe high standards of hygiene after use – handwashing (20 seconds) and use of sanitiser gel.
- ✓ Meetings are held in our designated Meeting Room which is cleaned before and after use.
- ✓ For those visitors who are spending a significant amount of time in the Academy, we may offer bottled water and/or tea/coffee served in disposable paper cups.